

CHET SECURITY PROCEDURES

Pre-K through 12th grade student drop off- Each family will enter the church parking lot using the entrance on Old Hickory Blvd. There will be a car line that starts at the end of the sidewalk just outside of the CHET entry doors. Traffic will flow in one direction; please refer to the map in your packet.

In effort to help stop the spread of COVID-19 each family will arrive with a Health Checklist filled out for each student. The checklist is in your packet as well. After turning in a checklist, each student will get out of the vehicle one at a time to have his/her temperature checked. If the temp check does not show a fever, the student may then gather any needed school items from the vehicle. Afterwards the student will go to the door area and wait for a staff member to give him/her a name tag.

Student Drivers- A student driver will park in the same parking area that our car line families use. The student will bring a Health Checklist that has been filled out and signed by a parent. A staff member will collect the list and check the student's temperature just outside of the CHET entry doors. The student will then enter and pick up their name tag. There is a student driver form online that should be filled out. If one wasn't filled out during your pre-registration, it can be turned in when your student starts driving to CHET.

Name tags- Each student will have a name tag for identification. The name tag is required to be in the building. This is to be worn on the shirt so that the name is visible. There should be no writing, drawing, or any type of alteration to the front or back of a tag. If a correction needs to be made to a tag, the student needs to let a staff member know. Name tags will be dropped off as the student exits the building.

Student pick up- Each family will be given two car placards with the family's last name. These will fit on the car visor and will be your identification to pick students up. We have authorization forms for anyone that you give permission to pick up. These forms are part of our online pre-registration and you may update one at any time. Students will not be allowed to leave the building until the designated person arrives in the car line for pick up.